

Beyond the sciences



Guess what?

You don't have to work in the outdoors to work for the outdoors! You can still help manage our natural resources and not have a background in science. There are many positions available in an office setting that are crucial for the success of agencies and organizations.

Career path

Entry level



Information Receptionist, Laborer,
Maintenance Worker

Technician



Accounting Technician, Database
Administrator, Financial Technician

Professional



Administrative Officer, Budget
Analyst, Grant Management
Specialist

Management



Communications Manager, Facilities
Manager, Program Manager

How can I get experience?

Volunteer opportunities: Colorado Department of Natural Resources, Volunteer.gov

Youth employment: Colorado Parks and Wildlife Internship Program, Colorado Youth Corps Association BLM Internship Program

Professional societies: American Society of Administrative Professionals, Graphic Artists Guild, Society for Technical Communication

Salary/pay range

The average salary for a Budget Analyst in Colorado is:

\$81,402

(From Indeed)

Examples of careers

- Secretary
- Administrative Officer
- Computer Scientist
- Graphic Artist
- Grants Management Specialist
- Technical Writer

Skills

Financial Management

Communication and Collaboration

Program Administration

Grant Administration



Career spotlight: Budget analyst

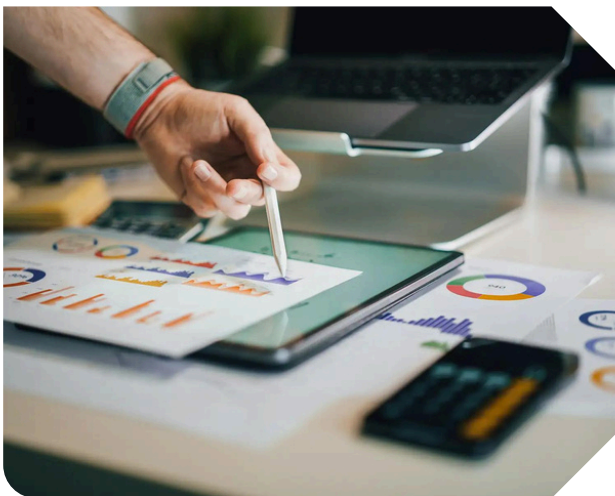
What they do

A budget analyst has expertise in managing incoming funds and multiyear funds for a federal agency. You'll be responsible for managing, monitoring and tracking funding. Preparing financial reports and advising on the budget needs for the particular agency are also relevant to this job position.

Skills and education check

It's essential for a budget analyst to have collaborative skills when working with other partners to accurately report on budgets. Depending on the federal level, your experience and skills may differ.

Typically for a position like this, you'll need to hold a college degree in a relevant field and provide a copy of your college transcripts.



Want to learn more?

Visit nrcareers.org for the inside scoop on careers in natural resources!